

**The 62nd Annual General Meeting of the Caravan and Motorhome Club  
Derbyshire Centre took place on Sunday, 8<sup>th</sup> October 2023, 14.00 hours  
at South Wingfield Social Club, Derbyshire.**

**Notice Convening the Meeting**

The Chair (Lynn Smith) called upon the Secretary (Helen Wanless), to read the notice convening the meeting.

**Chair's Welcome**

A warm welcome to you all for attending this meeting of the Derbyshire Centre of the Caravan and Motorhome Club.

It is with sadness that I have to report the passing of 5 of our past or current members, which we have been notified about since our last AGM. If we have lost someone who I have not been made aware of and therefore not able to mention, then I do apologise.

Mary Doner  
John Kennelly  
Keith Simpson  
Stephen Parrish  
Sarah Woodward

A few moments silence was given to reflect and offer condolences to their families and loved ones.

A warm welcome was extended to Past Centre Chair's:

David Tunnicliffe  
Brian Clarke with Pat  
Sallie-Ann Griffiths with Nigel  
Lesley Gregory with David  
John Strutt with Margaret

Also, welcome to Vince Mott with Linda – Central Region Secretary

Pete and Christine Long will be acting as Tellers to verify any members validity to speak at this meeting from the current nominal roll supplied by Head Office.

### **Apologies**

Jo Tunnicliffe  
Barry & Lynda Thomas  
John & Lynn Hall  
Frank & Julie Jackson  
Graham & Elizabeth Smith  
Nick & Kat Hilton  
David Thorburn  
Alan & Janet McMurdo  
Claire Simpson  
Lynn Bond

No further apologies from the floor

### **Minutes of the 2022 Annual General Meeting**

The Secretary asked the meeting to accept the minutes; she offered to read them if requested. The offer to read them was declined so they were taken as read as a true reflection of the meeting.

The 2022 minutes were proposed by Sally-Ann Gregory and seconded by Christine Gregory

All in Favour

Matters Arising: The apologies for absence had been omitted and agreed to be amended and added to the minutes.

### **Chairman's Report**

Our most precious resource is Time. Once it has gone, it is the one thing we cannot get back. We have so many ways to replace everything else that we often find it hard to understand why we can't recover time.

Our caravan rallying past time as with any other past time uses this resource called time and the fact that we only get to spend such a small amount of time together we need to extract the most amount of enjoyment we can out of it and as I have just completed my second and final year as Derbyshire Centre Chairman, I am conscious to the fact that the last two years have flown by.

I would like to report on some of the features, facts and achievements of the previous year. Firstly, I will mention my Committee:

My Vice Chairman – Jo Tunnicliffe, stepped down from the position for personal reasons in December 2022. She continued to give me great support up until that time and I would like to convey my thanks to her.

Our Secretary- Helen Wanless, has demonstrated in the past two years that she has been in the post, that she is very capable of taking on the role. Keeping us informed with the ever-changing situations with rules and regulations emanating from HQ.  
Thank you, Helen.

Our Treasurer – Simon Toplis, has become a true guardian of the Centre finances, which have been recorded in a professional manner and are readily available when requested. A lot is done behind the scenes and Simon has taken on a lot more than an ordinary treasurer, with online payments now becoming the norm, sending marshals their rally information too, it has been a lot of hard work for him sorting all of that out.  
Thank you, Simon, for all your hard work and your support.

Our Rally Secretary – Andrea Toplis, has completed the rally program for 2024 with just a few dates spare which I am sure will get filled as will the marshal's places. The rally program is now on the website and has been circulated to members. Rally Secretary is one of the hardest jobs to take on so thank you, Andrea.

Our Webmaster – Scott Wanless, has maintained and improved the Website and is constantly updating it. There is a lot of information on there and it is newsworthy and interesting. Thank you, Scott, for all your hard work and support.

Our Rally Equipment Officer – John Wint, has continued to provide sterling service. John took on the role unofficially with Kevin at the request of Barry Thomas for his last Chairmans rally in 2016. John was always available to fetch and deliver equipment for any of the functions the Centre was putting on. His role became official in February 2022. Thank you, John, for all of your hard work and your continued support.

Our Statistics Officer – David Tunnicliffe, took on the role of dealing with Centre statistics and is also a good sounding board for anything Centre based and despite suffering a heart attack earlier this year he has always worked to keep the stats up to date.  
Thank you, David, for all your hard work and support.

Nigel Griffiths, Assistant Equipment Officer, has been a valued and experienced member of the committee. Although Nigel was not able to do a lot this year through illness but he has always been at the end of the phone for advice. Thank you, Nigel, for your input and support.

Rick Unwin our Social Secretary has not had a lot to do in the way of social activities as in the "olden days", but he did admit to me after I had asked him if he would do some cooking on bonfire night that he never does stuff like that. He did a marvellous job of it, and I think secretly enjoyed it. Thank you, Rick.

Paul and Sam Sherlock have been valued members of the committee over the last year. Their input has been welcomed. Thank you to both.

Of course, it would not be fair to mention the committee without mentioning their partners. This group are our unsung heroes. Although they are not officially named as committee members their support to the club is second to none. Thank you all.

Since the last AGM, here are some of the milestones that we have achieved:

The Committee took the decision in late April to purchase a Defibrillator. The first week of May it was delivered. Donations came in from the Bamford and Newstead Abbey rallies by the way of £379. Tarmac then gave us £100 and a generous donation from David Barber enabling us to purchase a second Defibrillator.

Thank you to all who donated to this very worth cause. It is of course hoped that we don't have to use them. The defibrillators are placed with the rally kits and are given to the marshals of each rally.

We also purchased two Defibrillator feather green flags, they are slightly taller than the marshal flags so can be seen above most caravans outside a Marshals outfit.

I will not name all rallies as they are all on our Facebook page for everyone to see after they have happened and besides, I do not want members to start yawning.

Every rally is considered valuable, and I thank the marshals and participants at all events.

The Bonfire Rally at Darley Moor was once again well attended.

The New Year Rally at Matlock Rugby Club was as usual a great event with the marshals once again working very hard to put on excellent food and entertainment.

Early rallies Winking Man, Ashover Showground, Peak Rail and Easter Away at Skipton in North Yorkshire all popular rallies fully booked very early on in the year.

The Irish National this year was at the Semple Stadium in Thurles County Tipperary over the Easter Weekend. It was attended by Vince and Linda Mott, and John and I representing The Derbyshire Centre.

It was a thoroughly enjoyable relaxing time with John and I adapting to the Irish way of "ish" time meaning events never really started on time, but nobody worries about it.

It was run this year by The Munster Centre. The Irish Chairman, Rob Ussher and his wife Christina and their committee and representatives welcomed us all. The weather wasn't always kind to us, but the scenery and the friendly Irish people certainly made up for it.

The King's Coronation Rally at Lee's Meadow Farm, 41 outfits attended on a very wet Saturday but very hot Sunday. A good time was had by all. As Chairman, I presented the Defibrillators to the marshals at flag on the Sunday afternoon.

Spring Bank Holiday Chatsworth – Notts Invite rally was attended by 65 outfits. With visitors from 8 different centres. The weather turned out to be a hot sunny weekend with loads of entertainment and evening socials for both adults and children.

Club Fest this year was held over the Bank Holiday weekend at Kelmarsh Hall, Northampton and was represented once again by The Derbyshire Centre EHU team of John Wint and Barry Thomas. Bar Staff and Admin, Nigel and Sallie-Ann Griffiths. With Derbyshire Centre member and Central Region Secretary, Vince Mott and Linda. A great weekend with outside shows and events the whole weekend. For members who have never been to a National or Club Fest as it is now, it is well worth it.

Skegness is a holiday rally held every other year, it runs over a three week period and is always popular with families and members able to go for the whole three weeks or just a few days. This year it proved just as popular as always has been. The marshals put on a few nights entertainment over the three weeks because after all, it's their holiday too!

My last Chairmans Charity rally a couple of weekends ago was held at Heritage Wood and despite there only being 20 outfits once again proved how generous Derbyshire members are. £218 was raised for my charity, The Compassionate Friends. I have been overwhelmed by the generosity of people. I know I have said it many times but thank you all.

At this point I would like to record a thank you to all our sponsors whose direct web links can be accessed from our web page. Just one click on the sponsors link takes you straight to their own web pages where many caravan related bargains can be found.

I cannot finish without mentioning John, he is my rock and has always been there to support and help me. Thank you, John.

This concludes my Chairman's report.

### **Adoption of the Chairman's Report**

The adoption of the Chairman's Report was proposed by Nigel Griffiths and seconded by Scott Wanless.

A unanimous show of hands was demonstrated by all those in favour.

### **Treasurer's Report**

I would like to give you all an overview of my role as Treasurer for the Derbyshire Centre over the last 12 months. I must say, this has been my most demanding term to date.

We transitioned away from cash handling onto online payments and bookings through the new Website. A special thanks to Barry Thomas and current webmaster Scott Wanless for supporting the set up to make this happen.

Over the last 12 months many changes have been made for which now provides the foundation of the core processes for the centre, making them more efficient, paperless and now positions the Derbyshire Centre at the forefront of other Centres. Fantastic feedback has been received from other Centres regarding the Website and how we communicate to members.

The Treasurer's role has always been pivotal to the running of the Centre however the changes adopted clearly demonstrates that the Centre needs additional support and succession planning for future roles for which I have been campaigning with the committee throughout the year. As Centre it becomes imperative that we need to think about this for the future and to build on the progress made to ensure we have many enjoyable years ahead.

I will now provide an overview of the 2022 accounts for year ending 31<sup>st</sup> December 2022 and provide a year-to-date position for 2023.

The accounts focus on two areas, the balance sheet, page 2 and income / expenditure page 3.

### **Balance Sheet**

The Balance Sheet is a financial statement which includes assets, liabilities, equity capital, debts etc at a point in time. For our centre, this is made up of cash at the bank, £10,000 Caravan Club deposit, prepaid expenditure, equipment and depreciation. We no longer hold cash in hand (petty cash).

At the end of 2022 we held **£19,499** which consisted of the following:

**£9,499** in the current account, **£10,000** Caravan Club deposit account.

During the year we purchased **£340** of equipment, for which existing equipment was valued at **£1,945** and got depreciated by **£486**, resulting in net position of **£1,799**.

This closing balance sheet of **£19,408** in 2022, resulted in a deficit of **£1,591** against the 2021 closing balance, mainly due to the 60<sup>th</sup> rally the new website.

### **Income and Expenditure**

In 2022 we received **£2,750** as part of the Centres Administration grant from the Caravan Club, this was an increase of **£450** from 2021. Helen Wanless, Centre Secretary has done

Caravan and  
Motorhome Club

Derbyshire Centre

a fantastic job encouraging renewals and recruiting new members as this directly impacts on the grant we receive.

Rally income totalled **£16,428** with **£15,276** expenses which resulted in a surplus of **£1,152** for the year of rallying.

**£1,827** received from rally deposits, **£2,548** social expenses gave us an income of **£3,282** for the year.

Under expenditure we gained as a credit **£300** from sponsorship on the website.

We spent **£495** for retirement gifts and presentations in 2022.

**£214** on hire of rooms for general meetings and committee meetings

Sundry costs for postage and stationery totalled **£300** and new website costs of **£1,417**.

**£486** for depreciation, as previously mentioned from the balance sheet has been applied to expenditure.

We moved storage from Alfreton to Foston in the year giving a total cost of **£1,141** for storage of our equipment.

All of this resulted in **£4,873** expenditure for the year.

So, to summarize with the net income being **£3,282** and net expenditure of **£4,873**, this leaves a deficit for the year of **£1,591**, which is the figure documented on the balance sheet.

As part of the audit, we did receive a recommendation from Phipp & co regarding the Income and expenditure recording relating to the 60<sup>th</sup> Rally where monies was used to pay suppliers and how this is managed.

The Chairman's Charity at the end of 2022 sat at **£1,333**.

We started 2023 in a solid position, purchasing 2 defibrillators for the centre as major costs, other costs are within expectations. As it today I have forecasted a deficit for 2023 of £1,300 based on current positions however this can change based on remaining rallies.

This concludes my review of the 2022 accounts.

Simon Toplis  
Treasurer  
Derbyshire Centre

### **Adoption of the Treasurer's Accounts**

The Treasurer's Report and accounts were proposed by Glyn Hallam and seconded by David Barber.

A unanimous show of hands in favour of adopting the report followed.

The Treasurer's Report can now be discussed, are there any matters arising from the Treasurer's Report?

John Strutt questioned why the storage facility was moved from Alfreton? Lynn Smith responded that it was due to the state of the facility, it was ankle deep in mud. The new facility was sourced by committee member, Nigel Griffiths.

The previous container was damp and smelly. A decision was made by the committee to move the storage to the newly found location.

### **Election of Officers and Committee**

The Chairman remained in her seat and announced that there being only one nominee for each of the positions of Chairman, Secretary and Treasurer therefore:

Scott Wanless was elected as Chairman  
Helen Wanless was elected as Secretary  
Simon Toplis was elected as Treasurer

There were no nominations received for the role of Vice Chairman therefore the role will remain vacant.

There being no nominations for the positions of Social Secretary and Rally Secretary, we will try to appoint from the new committee.

With nominations for committee positions, the following members were elected as committee members: Andrea Toplis, Rick Unwin, Craig Rolt, Dawn Rolt, Shaun Gascoyne, Denise Barber and Kim Bond.

### **Presentation of Awards and Milestone Plaques**

The Chairman thanked her past committee for their year of service.

There are 5 committee members not seeking re-election –

David Tunnicliffe  
John Wint  
Nigel Griffiths  
Sam Sherlock  
Paul Sherlock



Your hard work over the time you have served on the committee is much appreciated.

The Secretary, Helen Wanless thanked Lynn Smith for her 5 years' service on the Committee, 3 Years as Rally Secretary and the past 2 years as Chairman.

A Gift and Plaque were present to Lynn Smith.

### **Chairmans Charity Presentation**

My Chairmans charity for the last 2 years has been The Compassionate Friends, a charity supporting bereaved parents and their families offering support after the death of a child of any age and from any cause. I have five friends whose adult children have passed away and including myself there are four of us in The Derbyshire Centre. I have been overwhelmed by the generosity of The Derbyshire Centre members in the amount of money that has been raised for my charity. I would like to present a cheque for £2,000 to Pat Thompson and Lorna Rann who very kindly have attended our AGM and who are representatives of The Compassionate Friends.

A presentation of the cheque was made and a thank you speech given by the representatives of The Compassionate Friends.

### **Milestone Awards**

Brian & Pat Clarke – 1300 Rallies  
Lesley Gregory and David – 300 Rallies

Also achieving the milestones in the Rally Reward Scheme for paid rallies since the last AGM, vouchers were rewarded (Lynn Smith to give out): £5 for 10 rallies or over.

John & Margaret Strutt – 20  
Scott & Helen Wanless - 19  
Shaun & Sharon Gascoyne – 14  
Susan Bacon – 14  
Mike Raybold – 13  
Pete & Chris Long – 12  
Craig & Dawn Rolt – 12  
David & Denise Barber – 12  
Kevin Curtis – 11  
Kim & Lyn Bond – 10  
Lynn Smith & John Wint - 10

### **Appointment of Centre Auditor**

Simon Toplis (Treasurer) reminded the meeting that the Centre is required to appoint a suitably qualified Auditor whose responsibility it is to check through the Centre's accounts; CAMC Headquarters pay for this service. The Committee recommends the continued use of the existing Auditor, Phipp & Co, who have indicated their willingness to continue. I would like to propose that we adopt the Committee's recommendation.

At the present time, the Chairman agrees to keep working with Phipp & Co. Proposed by. The meeting agreed by a unanimous show of hands.

### **Notice of Motions**

The AGM were informed that no substantive notice of a proposed amendment to an existing motion has been received by the Secretary.

### **Any Other Business**

Lynn Smith (Chairman) reminded the meeting that no decisions can be made from items discussed under "Any Other Business", however the Secretary will be taking notes and names; these notes will be taken to the new Committee for consideration.

A member who did not introduce themselves, (understood to be Brian Clarke) raised a point regarding democratic processes referencing back to historical times as early as 1907. He aimed his point directly at Helen, (not addressing her as the Centre Secretary) in implying that democratic processes had been incorrectly followed with regard to the nominated roles of Rally Secretary and Social Secretary not being correctly administered.

The Centre Secretary responded in that no nominations had been received for the roles of Rally Secretary and Social Secretary, therefore nobody had been appointed and would be taken to the first committee meeting.

Lynn Smith (Chairman) thanked Pete & Christine Long for their management of this fair and democratic process.

The head teller confirmed that everyone in attendance this afternoon has been confirmed Derbyshire Centre Members of the Caravan & Motorhome Club.

The meeting has been carried out in a fair and true process in accordance with the rules governing all Centres

David Tunnicliffe (past Centre Chairman) on behalf of the members proposed a vote of thanks to the Centre Chairman and the Committee for the work carried out in the past 12 months.

The Chairman closed the meeting at 15:04 hours.

Signed:



Helen Wanless – Secretary 21 September 2024



Scott Wanless – Chairman 21 September 2024